

**CITY OF BERTHA
REGULAR MEETING OF THE CITY OF BERTHA
HELD AT THE BERTHA COMMUNITY CENTER
MONDAY, FEBRUARY 11, 2013**

Members Present: Mayor Klebs, Council Members Zimmerman, Olson and Liemandt

Member Absent: Member Valley

Staff Present: Clerk Umland, Police Berndt and Public Works Templin

Guest Present:Carolynn Bisel, Doug Kapphahn, Pete Wallner and Gerald Berndt

Declaring a quorum present Mayor Klebs called the meeting to order at 7:02 p.m. and the citizens recited the Pledge of Allegiance.

3. Review and Adopt the Consent Agenda

Note: The Consent Agenda listed those items of business which are considered to be routine and/or which need no discussion. Consent items are acted upon by one motion. If discussion is desired by council, that item may be moved to an appropriate section of the regular agenda for discussion.

Mayor Klebs asked for approval of the agenda as presented. On a motion by Zimmerman, seconded by Olson to approve the agenda which included the following items: With all members present voting in favor, with Member Liemandt abstaining due to conflict of interest. Member Liemandt abstained due to Check #13258.

- A. Approval of January 14, 2013 Regular Council Minutes
- B. Approval of January Disbursements and Authorized Issuance accordance with list provided.
- C. Reviewed bank correspondence – Investments & Bank Statements
- D. Resolution 2013-06 accepting \$500. for Bear Country Days for youth activities from ACS
- E. Resolution 2013-07 approving shoulder widening project on CSAH 23 from the old sewer plant north to TH210 (SAP 077-623-005)
- F. Resolution 2013-08 approving a bituminous overlay project on CSAH 23 from the school south to TH 71 (SAP 077-623-010)
- G. The township fire contract service agreements covering the period of March 1, 2013 until March 1, 2014 were presented to the council. Mr. Wallner informed that the current run charges and standby fee remained the same as last year. The mayor and clerk were authorized to enter into said mutual aid agreements with the seven townships. The 2013 fee for the townships are as follows: Oak Valley-\$508.74, Woodside - \$5,596.14, Bartlett - \$2,543.70, Bertha - \$6,613.62, Germania - \$4,463.45, Moran - \$1,653.41 and Stowe Prairie - \$1,441.43.
- H. Approved Independent News Herald 2013 promotion schedule with the value of \$150.00.
- I. Resolution 2013-09 adjusting Ambulance Account receivable by \$919.50 since the collection efforts have been exhausted and there is no need to keep them on the books at this time per request of Working 4 Professionals.

4. Public Comment

No one was in attendance to address council.

5. Consider Business Items

A. Joeb Oyster, Moore Engineering Inc., was not present to submit the bill from Eagle Construction. The council questioned the bill hoping it wasn't a duplicate payment. Clerk Umland will contact him to clarify what this bill was for.

Approval of Pay Request #12 includes the following payment:

Partial Payment #4 in the amount of \$8,707.72 to Eagle Construction Inc., for well improvements, meter cabinet and change order #3 (jetting and televising) was moved by Zimmerman, seconded by Klebs contingent upon USDA signing. Carried.

B. Second Chance Boutique – Randy Becker inquired about installing an awning with three pillars attached to Second Chance Boutique Building. The council is not in favor of the pillars which would be inconvenient for snow removal and car doors being damaged. Clerk Umland will contact Mr. Becker and have him submit a drawing of the new construction project with the size and height. Clerk Umland will research the liability and ownership of sidewalks in town.

C. 2013 Insurance Package - Steve Peterson, the city agent, notified Clerk Umland that he hadn't received the 2013 insurance package quote. Mr. Peterson said the quote has been delayed with the revised billing systems. He advised her the city is still covered by a binder.

D. Streets Lights Agreement – City Attorney Churchwell has sent a letter to the Larson's attorney advising them that the city is not willing to re-negotiate since they believe they aren't receiving any benefit.

E. Wadena Area Amateur Radio Club – Member Zimmerman reported on the intent of the WAARC in acquiring space for two antennas and two feed lines on the new water tower and place radio equipment in the building adjacent to the tower. This club in partnership with the area hospitals and counties of our area would aid in emergency communications when disasters occur. Clerk Umland will contact Mr. Snorek, President of WAARC, and have him prepare an agreement for the March meeting that would suit both parties for the good of the public we serve.

6. Communications Reports

A. Reviewed the enterprise reports

B. Approved appointment of Ben Harnack, Josh Johnston and Phil Cronk to the Bertha Volunteer Fire Department. Chief Wallner informed us that Mr. Harnack already has taken the firefighter I class. Motion by Zimmerman, seconded by Member Olson to approve the appointments of Harnack, Johnston and Cronk as volunteer firefighters to the department. Motion carried 4-0. This will bring the roster to 15 active firefighters. The new truck is scheduled to arrive the first part of March. The meeting with the townships was well received and they asked to keep the contracts figured the same way as the last two years. The department will have to invest in two new uniforms for the new recruits.

C. **Law Enforcement** – Police Berndt presented the January activity report which included: 22-citizen calls, 6-citations, 19-warnings, 3-public assists, 3-investigations and 10 assist other agencies. The city council offered the old equipment to the Eagle Bend Police Department for \$1,100.00 which includes the PBA, stop sticks and tazer. Mr. Berndt will ask his council if they are interested for that price. They were offered the laptop computer free because it is of no use to us. There was a brief discussion who installed two parking signs across the street from the school. Clerk Umland will contact the Todd County Public Works to inquire to see what they know.

D. **Public Works Report** – Mr. Templin gave a brief monthly report and stated they have been busy the last few days with snow removal. The Public Works Committee will meet with Adam about hiring a new part-time person.

E. **Clerk Umland Report – No comments**

7. Committee Report

A. Personnel – No change in status of the firefighter that was injured in January, 2012. It is reported that in March she will be released to work full time.

8. Meeting/Conference/Correspondence

- A. Kristine Hendershot – reviewed the letter that was sent concerning clearing her sidewalks.
- B. Reviewed the agreement with Arvig for offsite back-up which will be stored at two locations at a monthly charge of \$16.95 for 10 GB of storage.
- C. Reviewed the governor's reform to the LGA program for 2014 and 2015.
- D. Reviewed the correspondence from Todd County Development Corporation inviting us to a meeting on February 25, 2013 at the Browerville Community Center to promote diverse business development in our local communities.
- E. Reviewed the notice given to the council announcing that the Board of Appeals has been set for April 18, 2013, at 9:00 a.m. at the Bertha Community Center.
- F. League of Minnesota Cities Safety & Loss Control Workshop: Discussion took place on the LMC Safety & Loss Control Workshop for city employees and council members. Registration is \$20 per attendee plus mileage. **MOTION** by Zimmerman moved, seconded by Liemandt to allow Clerk Umland to attend the workshop in Alexandria on March 27, 2013; and to allow any other city employee or council member that wished to attend the workshop. Carried.
- G. Tax Forfeited Property – Reviewed the correspondence sent to Todd County Commissioner concerning parcel 20-0007900 about letting the fire department use the house for a training session.
- H. There was a brief discussion about Scrap Central Pickup in the city on May 3-5. The council decided not to have them and Clerk Umland should cancel. The council asked Clerk Umland to contact the Todd County Solid Waste and see how much it would be to have a dumpster set up and when they are planning a county wide cleanup day.

Council Member Zimmerman presented a quote for entryway mat for the Bertha Community Center. Zimmerman moved, seconded by Member Olson to purchase a 3X10 autumn entryway mat for \$172.50 from Hillyard Floor. Carried.

9. Adjournment

There was no further business to come before the City Council. Council Member Zimmerman moved, Member Olson seconded the motion to adjourn. With all members in favor the motion was carried. The meeting adjourned at 8:40 p.m.