

**CITY OF BERTHA
REGULAR MEETING OF THE CITY OF BERTHA
HELD AT THE BERTHA COMMUNITY CENTER
MONDAY, JUNE 9, 2014**

Members Present: Councilmembers – Zimmerman, Hammond, Hoemberg, Olson, Mayor Klebs
Staff Present: Clerk Umland, Public Works Templin and Police Berndt
Guest Present: Trinity Gruenberg, Pete Wallner, Marv Stokes, Randy Chock, Russ Vandenneuvel
Joeb Oyster, Gerald Berndt, Chad Kilbury, Dan Almquist, Amy Botzet and Roger Schahn.

Declaring a quorum, Mayor Klebs called the meeting to order at 7:00 p.m. and the citizens recited the Pledge of Allegiance.

3. Review and Adopt the Consent Agenda

NOTE: The Consent Agenda listed those items of business which are considered to be routine and/or which need no discussion. Consent Items are acted upon by one motion. If discussion is desired by council, that item may be moved to an appropriate section of the regular agenda for discussion.

Mayor Klebs asked if there were any additions, corrections, or deletions to be made to the Consent Agenda. **Zimmerman moved, Hammond seconded, to approve the Consent Agenda as presented which included the following items with one word correction to the minutes; with all members present voting in favor.**

A. Approval of the May 12, 2014, Regular Council Minutes the word change was violence to violation. The change was located under Public Comment-Gerald Berndt- the last sentence of the paragraph.

B. Approval of May Disbursements and Authorized Issuance in accordance with list provided including all electronic payments. Voided checks – 14138 thru 14144.

C. Reviewed bank correspondence – Investments & Bank Statement

D. Zoning Permit 2014-02 – Ed Moore – construct a 24 X 30 garage on the existing cement slab on which his previous garage was before being destroyed by a fire.

E. Susan Brower, Mn State Demographer, supplied the 2013 population and household estimates. The April 1, 2013 population estimate is 485 and the household estimate is 201. This was a decrease from prior year population of 490. These estimates may be used as factors in a number of state aid programs especially with the new LGA program enacted in 2013.

F. 1 to 4 Temporary On-Sale Liquor License, the council reviewed the application submitted by Bertha Firemen Relief Association for an on-sale temporary liquor license for July 12, 2014, at 312 Kilburn St NW (tractor pull) and 116 2nd Ave NW (dance). The Bertha Relief Association has provided the city with proof of insurance which must be submitted with the application to the Commissioner of Public Safety/Alcohol Division for their approval once approved by the council.

4. Public Comment

Roger Schahn was present requesting the City vacate the alley between Central Ave N and 1st Ave NE that runs west and east. Mr. Schahn stated that the alley is undeveloped and is grass which he maintains. However, one of the property owners adjacent to the alley showed up to the council meeting to voice his disapproval with the consideration of the alley being vacated. Other reasons they didn't want the alley vacated was this would eliminate a second option to get to their properties. Mr. Schahn was asked to remove the pile of sand that he has placed on the alley. Mr. Kilbury even offered to pay for placing a gravel base on the alley. The council denied the request to vacate the alley at this time. The council just asked the two parties to use good judgment when wanting to use the alley to prevent the lawn from being torn up.

Randy Chock, new owner Bertha Enterprise, inquired about having a platted street vacated on the recently acquired property he purchased. He is having a problem with getting the abstract updated. He informed the council to either vacate it or they would be responsible to maintain it. The county recorder stated that it is a dead area and really don't know who owns it. This dead area is 66 feet X 74 feet north of 1st Ave NW that leads into his property. Clerk Umland will check with the city attorney to see what can be done.

Chad Kilbury also informed the council about water issues. Mr. Templin will stop by and see what the problem is.

5. Consider Business Items

A. City entrance sign – The council had a brief discussion on what to do for a city entrance sign. A committee will be formed along with councilmembers Hoemberg and Klebs. They will bring back a recommendation for the July meeting.

B. City Code Update - Mr. Churchwell informed the city most of the changes, revisions, and additions are done. The council tentatively set July 14, 2014 at 6:30 p.m. for a public hearing to answer residents questions about changes to the city code.

C. Resolution 2014-09 - The Economic Development Committee met June 9, 2014 at 9:00 a.m. at Diamond Tool to review an application from Randy Chock, Down Home Repair, Sales & Service. They tabled making a decision until further information is made available to the committee.

6. Communication Reports

A. Review the enterprise reports

B. Fire/Ambulance Report- Russ Vandenheuvel, representing the Ambulance Department, was in attendance to answer any questions the council would have involving the Bertha Ambulance Service Proposal for membership at BAWC. Some of the requirement on the proposal includes: Members must currently be on an active status as an EMT and must be on the rotation schedule. Member would be responsible to pay the \$10.00 registration fee for key access card. A minimum usage of BAWC would be required and monitored. Motion by Hoemberg, seconded by Member Olson to accept the membership proposal and the director of the fitness center will be responsible to check with each member to see if they have coverage through their insurance carrier first and then would bill the difference to the Bertha Ambulance Fund. Carried.

Pete Wallner, representing the fire department, didn't have any business but still working on donations for the festival band. Clerk Umland informed him that the Todd Area Trail Association had given her a \$400.00 donation that afternoon to go towards the band. There was a brief discussion on the upcoming summer festival. Clerk Umland will get information on the events that are planned and have a poster made.

C. Law Enforcement – Police Berndt presented his May activity report. The report showed violations as follows: 1-accident, 1-arrest, 2-citations, 1 investigation, 3-assist other agencies, 1-alarm, 40-citizen calls, 7-warnings and 2 public assists. Mr. Berndt informed the council that Kevin Hess, Eagle Bend city administrator, would be willing to charge the City of Bertha a flat fee of \$30.00 per hour for police service. The council again discussed reducing law enforcement coverage and will meet with the Eagle Bend committee prior to budget preparation.

D. Public Works – Supervisor Templin presented the May monthly activity report.

RV park bathrooms were painted

Community Center floor was waxed

Salt was removed from dump truck.

Many issues with the ponds

Street sweeping – Bertha & Eagle Bend

Wagner Construction – landscaping & fix old clarifier

Mn Rural Water – smoke testing & cameras problems with ground water

Joeb Oyster, Moore Engineering, informed the council that he was not happy with the job Wagner Construction subcontractor did on reseeding. He stated the city had the option to do the reseeding and they would be reimbursed. It was suggested to check with Yungbauer in completing the job. The council reviewed the estimate from Becker Construction for \$5,868.00 for both projects. One project is to correct the drainage from the corner of Pomeranz to the corner of Mousseau on Meadow Street. The second project is at the old sewer plant for a 16 X 18 6 inch cement slab which would serve as a lid over the old chorine contact tank. Mr. Oyster was going to discuss the cost with Jeff from USDA if the Meadow Street project could be covered as part of the big project with the city. There was some concern about if Becker Construction would have to pay prevailing wage. Mr. Oyster stated that USDA would want more than one quote. Mr. Templin will try to get three quotes and have each project bid separately. Motion by Hoemberg, seconded by Member Hammond allowing the committee (Zimmerman & Klebs) to review and accept the bid for correcting the problem on Meadow Street and for a 16X18 concrete slab at the septic plant. Carried.

Councilmember Zimmerman suggested trimming the trees at Glenn Johnson Memorial Park on the north side of the shelter and contact Minnesota Power & Light, if needed.

Clerk Umland was asked to contact Angie Mousseau on the status of the shed on the north end of the Bertha Lion's Building.

E. Clerk's Report-overview of June agenda

7. Committee Reports

None for June

8. Meeting/Conference/Correspondence

A. Correspondence from LMCIT Loss & Control Mock OSHA inspection – Mr. Templin was instructed to contact the welding shop in Eagle Bend to have railings made and installed on the steps in back of the community center by the ambulance office.

B. PERA educational seminar – Clerk Umland ask permission to attend upcoming session that will inform employers of all the new rules and how they will be implemented. No dates have been set yet.

C. 2014 Board of Appeal & Equalization training session- Clerk Umland has registered one member to attend in Park Rapids on 10-15-14.

D. J.C. Christenson & Associates – reviewed correspondence

E. Approved Mr. Templin to attend a Mn Pollution Control Workshop in Brainerd on June 25th.

9. Adjournment

There was no further business to come before the City Council. Councilmember Zimmerman moved, Member Hammond second the motion to adjourn. With all members in favor, motion was carried. The meeting adjourned at 9 p.m.