

**CITY OF BERTHA
TODD COUNTY, MINNESOTA
PUBLIC HEARING AND REGULAR MEETING
HELD AT THE BERTHA COMMUNITY CENTER
MONDAY, MARCH 13, 2017**

Members Present: Mayor Zimmerman, Members Olson, Nelson & Bowman
Member Absent: Member Hoemberg
Staff Present: Clerk Umland, Public Works Templin and Police Berndt
Guest Present: Thomas Mayfield (NHC Capital), Kim Aagard & Joel Betswinger (Tri-County Health Care), Trinity Gruenberg, Pete Wallner, Amy Botzet, Ken Ashbaugh, Mark Brown, Rich Utech (Todd County Development Corporation), Gail Donarski, Russ Vandenheuvel.

Public Hearing Called to Order – The purpose for the public hearing was to discuss and consider being a conduit issuer for the benefit of Tri-County Health Care in Wadena, Minnesota. Mayor Zimmerman opened the public hearing at 6:30 p.m.

Public Hearing – Thomas Mayfield, representing NHC Capital, explained that Tri-County Health Care are considering the refinance of their debt, they are requesting the City of Bertha serve as a conduit issuer to partner in a bank qualified loan that they plan to close in April. Due to the size of the financing, Tri-County Health Care, needed to utilize multiple conduit issuers in order for the debt to be bank-qualified. All the cities that will serve as conduits will have to pass a resolution approving the issuance and sale of the Healthcare Facilities Revenue Note, Series 2017A & B (Tri-County Health Care Project). By approving this resolution the cities are agreeing to serve as a conduit for the issuance of bonds so that the bonds can be tax exempt; however, none of the cities will incur financial liability with respect to the bonds, including the City of Bertha.

Mayor Zimmerman stated that this is the time and place for all those who wish to address the Council regarding bond sales related to Tri-County Health Care to be heard. City Clerk Umland notes that all notice requirements have been met and the City Clerk's Office has not received any correspondence regarding this issue.

There were no public comments.

Adjournment – Motion by Nelson seconded by Bowman to close the Public Hearing. All voted in favor. None opposed. Motion carried. The Public Hearing was left open while the regular meeting started just in case someone shows up late and then was closed at 6:46 p.m.

Regular Council Meeting Called to Order. Declaring a quorum, Mayor Zimmerman called the regular council meeting to order at 6:35 p.m. and the citizens recited the Pledge of Allegiance.

4. Public Comments: An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action may be deferred to staff or committee for research and future agenda, if appropriated.

Gail Donarski – 313 Main St. E. A concerned resident wanted to know who owns and is responsible for maintaining sidewalks. He was told that the property owner is responsible for repairs and replacements and the council emphasize the importance of public safety while maintaining fiscal responsibility. He

was informed that the city would reimburse him \$4.00 per running foot for replacement. He questioned the council on removing the sidewalk. Mayor Zimmerman stated that removal of sidewalks needs council approval.

Rich Utech, Todd County Development Corporation, shared information from the annual report. TCDC was granted a non-profit status 501(c)(3) which is required to receive grant money. He announced the upcoming TCDC annual dinner and welcomed anybody interested in coming.

2016 Highlights for the organization:

Region Five Marketing/Branding Website – aimed to help attract workforce talent and draw people to our region.

Todd County Development Corporation Website – launched a new economic development web site through Golden Shovel to market Todd County.

Timberlake Hotel in Staples – purchased the event center and constructed a new hotel

Creating Entrepreneurial Opportunities – local businesses place students in a board room where they develop business plans. He would like to see Bertha-Hewitt High school students participate in CEO class. Currently, students from Wadena and Staples are only involved which is funded through donations.

5. Communications Reports

A. Enterprise Reports – March reports reviewed

B. Fire/Ambulance Reports- Chief Wallner only business that he had was announcing the upcoming Ham Bingo on April 1st. Ambulance Chief Vandenheuvel informed the council that EMT Refresher would be held this coming week-end. They have 2 new recruits taking the EMT classroom training and will have 3 retiring.

C. Law Enforcement – Mr. Berndt presented the council with his February activity report. The monthly report showed the following violations for Bertha: 15-citizens calls, 6-citations for cities, 3-warnings, 3-public assists, 2-investigations, 1- death notification and 1-accident. The City of Bertha has contracted with City of Eagle Bend to provide police service for our city. Each year the parties are to meet and review and recommend any changes as they deem necessary before the budget is done. The committee (Bowman & Hoemberg) will meet with Eagle Bend prior to the April meeting, if possible. Currently, the City of Bertha has agreed to provide the services of a Liaison Officer to the Bertha-Hewitt School district for a total of 12 hours of the officer's weekly schedule for the school year. The school has asked that liaison services be reduced to 6 hours per week. At this time, the city does not want to pick up the six hours. They will work on modifying the agreement between the two cities.

D. Public Works Report – Mr. Templin supplied the council with his February activity report. The monthly report included gathering information from contractors about solving the issue of drainage around the community center. He attended the annual Mn Rural Water Conference in St. Cloud. Mayor Zimmerman read the correspondence from MPCA informing the council that Mr. Templin received the 2016 Wastewater Treatment Facility Operational Award. Mr. Templin will provide the council with estimates for correcting the drainage problems at the April meeting. The mayor gave different options for equipment for snow removal. A decision for snow removal equipment has been tabled until they know the cost of the concrete repairs at the community center. **A motion was made by Member Bowman, seconded by Member Olson to have the locks at the Community Center be rekeyed and a deposit of \$20.00 for the key. Once the key is returned they will get their deposit returned. The locks will be rekeyed with a dual cut key. Carried.** It will cost \$40.00 per hour to get the locks rekeyed. Mayor Zimmerman inquired when Mr. Templin plan on removing the trees in Glenn Johnson Memorial Park. It was suggested prior to planting grass to use good black dirt. No decision on the type of trees or shrubs to replace the removed trees.

E. Clerk Overview – informational purpose only

6. Consider Business Items

A. Resolution 2017-08 –Approving the Issuance and Sale of Health Care Revenue Notes for Tri-County Health Care Project and authorize the Mayor and City Clerk to sign the required documents.

Motion by Nelson seconded by Bowman to allow the City of Bertha to participate as a Conduit Issuer for the Refinance of Debt of Tri-County Health Care. All voted in favor. Hoemberg Absent This financing will be referred to as the City of Bertha Health Care Facilities Revenue Note, Series 2017 (Tri-County Health Care Project).

Mr. Tom Mayfield, National Healthcare Capital, Limited Liability Company, Tri-County Health Care representative, was in attendance at the Public Hearing.

B. Community Center-Mr. Templin will bring some estimates to the April meeting.

C. Jacob Bower Trail- Draft Feasibility Study drafted by Bolten & Menk, Inc. In order to pursue this project further, the council had to review the proposed route through the city, or offer revisions as they saw fit. Motion by Member Nelson, seconded by Bowman to approve the proposed trail route through the City of Bertha. Carried.

D. Options for Snow Removal Equipment-discussed prior in the meeting during the Public Works Report and was put on hold until the correction is made to the Community Center.

7. Consider Consent Agenda – Action Required

Note: The Consent Agenda listed those items of business which are considered to be routine which need no discussion. Consent Items are acted upon by one motion. If discussion is desired by council, that item may be removed to an appropriate section of the regular agenda for discussion.

Mayor Zimmerman asked if there were any additions, corrections, deletions to be made to Consent Agenda. Motion by Bowman, seconded by Member Olson to approve the Consent Agenda as presented, with all members voting in favor. The agenda items include the following:

- A.** Approval of February 13, 2017 Regular Council Minutes
- B.** Approval of February Disbursements & Authorize Issuance in accordance with the list provided including all electronic payments.
- C.** Review bank correspondence – Bank Statements & Investment Report
- D.** Approval of the 2017 Fire Service Standby Fee-The Standby Fee is a fee charged to the townships for having the Bertha Fire Department available to provide services. This fee will be billed directly to the township on an annual basis. The 2017 fees will remain the same as last year. The per run fee charged to the property owner within the service area for the cost of having the department answer a service call will remain the same. The annual township standby fee runs from March 1, 2017 until March 1, 2018. The township Standby fee are: City of Bertha-\$9,049.00, Woodside Township-\$5,972.34, Bertha Township - \$7,058.22, Bartlett Township- \$2,174.70, Moran Township-\$1,764.56, Germania Township - \$4,976.95 and Stowe Prairie Township-\$1,538.33.
- E.** Approval of Resolution 2017-09- Acknowledging donations for Bear Country Days – a list of donors and amounts will be attached to the resolution on file

8. Committee Report – None

9. Meeting/Conference/Correspondence

A. Review a claim that was submitted by a resident due to a fall on the street that had ice on. The LMC adjuster has denied the claim.

Amy Botzet asked if the parade could be moved to an earlier time. Members of the fire department in attendance didn't know if that would be workable and a decision will be made at the next committee meeting. A brief discussion about the cost of the band and why they needed two. The council asked Pete about the placement of the fence that Mark Fay is interested in constructing.

A brief discussion on correspondence received from Matt VanBruggen concerning the transfer of the bus company garage. When the property was surveyed, it was discovered there were three areas of encroachments identified by the surveyor that impact the alley to the south of the property. The encroachments are fairly insignificant. The council would have to do a resolution in support of the easements. The council approved the City Clerk have Mr. Kruger draw up the proper paperwork to submit to Mr. VanBruggen to avoid a long delay.

10. Adjournment

There was no further business to come before the City Council, Member Bowman moved; Member Olson seconded the motion to adjourn. With all members in favor motion was carried. The meeting adjourned at 7:45 p.m. Carried.