

**CITY OF BERTHA  
TODD COUNTY, MINNESOTA  
WORK SESSION AND CITY COUNCIL MEETING  
HELD AT THE BERTHA COMMUNITY CENTER  
MONDAY, NOVEMBER 9, 2015**

**1. Call to Order**

**The Workshop was called to order at 6:00 p.m.**

Members Present: Mayor Zimmerman, Councilmembers: Hoemberg, Olson & Nelson

Members Absent: Councilmember Bowman

Also Present: City Clerk Umland

A. General Discussion-the revision of the personnel policy

**2. Adjournment**

The Workshop was adjourned at 6:25 p.m.

***Mayor Zimmerman reconvened the Work Session at 7:25 p.m.***

**1A. General Discussion** cont'd

Council and City Clerk continued the discussion regarding the revision of the personnel policy.

The Workshop was adjourned at 8:30 p.m.

***Regular Council Meeting***

**Members Present:** Mayor Zimmerman, Members Bowman, Nelson, Hoemberg & Olson

**Staff Present:** Clerk Umland, Public Works Templin & Police Bobby Berndt

**Guest Present:** Randy Chock, Joann Collins, Trinity Gruenberg, Barb Mares, Marv Stokes, Roger Schahn & Russ Vandenheuvel.

***Declaring a quorum, Mayor Zimmerman called the meeting to order at 6:30 p.m. and the citizens recited the Pledge of Allegiance***

**3. Public Comment**

There was no one under unscheduled business to address the Council

**4. Communications Reports**

**A. Enterprise Report** – Reviewed the reports for October

**B. Fire/Ambulance Reports** – Fire Chief Wallner was not in attendance. Mr. Vandenheuvel addressed the Council on his behalf. The department has one new volunteer they would like approved since he has met all requirements. ***A motion was made by Hoemberg and seconded by Bowman to approve accepting Jacob Mast as a new member on the Bertha Volunteer Fire Department. The motion carried without a dissenting vote.***

Russ also represented the Bertha Ambulance Department. He informed the council that he is in the process of recruiting new volunteers for the department. He has scheduled a informational meeting for November 19, 2015. He is hoping that he will recruit 8-10 new volunteers to start training in January or possibly sooner.

- C. Law Enforcement** – Mr. Berndt presented his October activity report. The monthly report showed the following violations for Bertha: 12-citizen calls, 3-citations, 3-warnings, 6-public assists, 0-investigations, 1 – assist other agencies, 2-alarms and 1-vehicle unlock. He informed the council possibly by December he will have the new squad available. Mayor Zimmerman questioned him about getting the information on the ATV so the city could put it out for bids.
- D. Public Works Report** – council reviewed the October Public Works maintenance activity report submitted by Mr. Templin. Some of the highlights on his report included;
  - Completed the fall discharge at the ponds
  - Swept the city streets
  - Flushed fire hydrants
  - Finished the ditch work in the SE part of town
  - Hauled grit from the old mechanical plant
- E. Clerk Overview** – reported that she is currently updating the accounting system

**5. Consider Business Items**

- A. 2016 Final Levy & Budget Adoption - Member Hoemberg introduced the following resolution and moved for its adoption:**

**Resolution 2015-19  
Certifying the 2016 Final Budget and Adopting Final 2015 Tax Levy  
For Taxes Collectible in 2016**

**Be It Resolved**, by the City Council of the City of Bertha, County of Todd, Minnesota that the following sum of money is levied for the current year, collectible in 2016, upon the taxable property in the City of Bertha, for the following purpose:

General Levy	\$72,000.00
Fire Levy	\$ 8,750.00
Ambulance	\$ 1,000.00
Street Improvements	<u>\$60,000.00</u>
Total	\$141,750.00

The final budget for the City of Bertha for 2016 was approved with the expenditures to different funds allocated in the following ways;

General	\$248,750.00
Fire	\$ 47,925.00
Revolving Loan	\$ 100.00
Water	\$140,000.00
Sewer	\$156,000.00
Ambulance	<u>\$116,500.00</u>
Total	\$709,275.00

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the auditor of Todd County, Minnesota. Member Nelson seconded the foregoing motion and passed unanimously.

- B. Nuisance Update - Mr. Berndt briefed the council with the situation at Gerald Berndt property. There was no clear answer on how to handle the clean up at this property. It depends on how much the city wants to spend to solve the problem. We will discuss with the lawyers what to do.
- C. 2016 Insurance Renewal – Mayor Zimmerman inquired about insuring the contents of the museum. Clerk Umland read a message from Steve Peterson that stated the only way you could establish a value is have an auction. It was the consensus of the council that Mr. Peterson should attend our December meeting so they could direct any questions to him. They had some questions about the resolution regarding the tort liability. Clerk Umland will check with Mr. Wallner on what trucks the fire department has. Motion by Member Nelson to approve Resolution 2015-29 waiving the statutory tort limits and not to purchase excess liability coverage. The motion died to lack of a second. Member Nelson then rescinded his motion. The decision for tort insurance was tabled until the next meeting. The council inquired if the old picnic shelter used by the fire department for the tractor pull has liability coverage.

#### **6. Review and Adopt the Consent Agenda**

**Note:** The Consent Agenda listed those items of business which are considered to be routine which need no discussion. Consent items are acted upon by one motion. If discussion is desired by council, that item may be moved to an appropriate section of the regular agenda for discussion.

Mayor Zimmerman asked if there were any additions, deletions, corrections to be made to the Consent agenda. Hoemberg moved, Bowman seconded, to approve the Consent Agenda as presented, with all members voting in favor. The following agenda items include the following:

- A. Approval of the October 12, 2015, Regular Council Minutes
- B. Approval of October Disbursements & Authorize Issuance in accordance with the list provided including all electronic payments.
- C. Review bank correspondence – Investments & Bank Statement

#### **7. Committee Reports**

- A. Personnel Policy-** will reopen the work session after the adjournment of the regular meeting to finish making the final touches to the revised personnel policy.
- B. Resignation of Ambulance Co-Chief –** Mayor Zimmerman read the letter of resignation from Gary Kleen. Motion by Olson, second by Nelson to accept the resignation of volunteer EMT-B Gary Kleen at the end of 2015 with regrets. Motion Carried.

#### **8. Meeting/Conference/Correspondence**

- A.** Letter from Jovanovich, Kadlec & Athmann – Representing the owners of Horizon Manor Apartments concerning the assessment policy for doing street improvements. This letter requested additional information to review which was submitted to him.
- B.** TCCA Meeting on November 17<sup>th</sup> - Clerk Umland will be attending

#### **9. Adjournment**

There was no further business to come before the City Council, Council Member Bowman moved; Member Olson seconded the motion to adjourn. With all members in favor motion was carried. The meeting adjourned at 7:20 p.m.

