

**CITY OF BERTHA  
TODD COUNTY, MINNESOTA  
REGULAR MEETING OF CITY OF BERTHA  
HELD AT THE BERTHA COMMUNITY CENTER  
MONDAY, OCTOBER 10, 2016**

**Members Present:** Zimmerman, Olson, Hoemberg, Nelson & Bowman  
**Staff Present:** Clerk Umland, Public Works Templin & Police Berndt  
**Guest Present:** Trinity Gruenberg, Barb Mares, Marv Stokes, Gerald Berndt, Joann Collins, Pete Wallner, Roger Schahn and Russ Vandenheuvel.

***Declaring a quorum, Mayor Zimmerman called the meeting to order at 6:30 p.m. and the citizens recited the Pledge of Allegiance.***

***Public Comments: An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or committee for research and future agenda. , if needed.*** No one was present to address the council.

### **3. Communications Reports**

**A.** Enterprise Reports – September reports reviewed.

**B. Fire/Ambulance Reports** - Russ Vandenheuvel, Ambulance Chief, asked the council for approval to purchase the ambulance crew new clothing. Each member would receive a jacket, 2 T-shirts and sweatshirt. The ambulance crew recently have four new recruits that would qualify to receive the clothing. He wrote a grant but was denied because of location. He received quotes from two different companies which included: Greiman - \$3,008.00 and Knotty Pine Embroidery-\$3,090. **MOTION** by Hoemberg, seconded by Member Bowman allowing the Bertha Ambulance Service to purchase a clothing package for each of the 16 EMTs from Greiman's Printing for \$3,008.00. Carried. He informed the council that recently a biannual inspection was done and had no violations. Pete Wallner, fire chief, informed the council that they are in the process of applying for the 2016 Assistance Firefighter Grant.

**C.** Law Enforcement- Mr. Berndt presented his September activity report. The monthly report showed the following violations for Bertha; 30-citizen calls, 5-citations, 5-warnings, 1-domestic assault, 3-public assist, 1-investigations, 7-assist other agencies, 4-vehicle unlock and 1-accident. Mr. Berndt informed the council that Sentence to Serve came today to secure up the Bertha Enterprise Buildings that is now in the custody of the county. Randy Chock arrived and insisted the crew get off his property. Mr. Berndt has contacted the city attorney about adopting a resolution to not allow sex offender to be able to move into town.

**D. Public Works Report** – Mr. Templin supplied the council with his September activity report. Some of the monthly highlights consisted of: giving a presentation at Envirofest, submitted NDPES permit to MPCA, warranty for the sewer/water for craftsmanship and repair on the pipe for pond discharge to make it safer.

a. Motion by Nelson, seconded by Member Bowman approving Servocal Instruments to test the accuracy of our flow meter for \$350.00 for the first meter and \$120.00 for each additional meter. Carried. Flow Meter Accuracy Testing – their equipment displays the tested flow rate which they compare to the city's meter. If the meter is accurate, they will put a dated sticker on the meter. If it is not reading accurately they will determine what the cause of accuracy is and suggest corrective measures to be taken.

b. Sanitary Sewer Maintenance Proposal – reviewed the estimate from Empire Pipe Services to do televising and jet vacuuming services. Total estimate to clean and televise 18,400 LF of sanitary sewer along with lateral launch of approximately 8 services on 5 different blocks would be \$27,960.00. The council asks him to get more quotes for the next meeting. Mr. Templin informed the council about the warranty on the system. The longer the system is in use, the harder it is to prove the defects are the fault of the construction company.

c. Cleaning and Inspection Schedule – water tower service agreement  
The council reviewed the contract from Maguire Iron which will run for 9 years, with the tank servicing to be done every two years. The bi-annual fee for cleaning and inspecting the water tower would cost \$1,450.00. The service agreement is for interior cleaning and exterior inspection on the water tower. No extra work will be done unless authorized by owner. Mr. Templin had another person interested in performing this job but didn't have a written estimate. The council requested that Mr. Templin provide the council with another estimate for the November meeting. He informed the council that his estimate was for \$5,600.00.

Mr. Templin inquired about a buried water shut off valve that is inoperable. The council suggested getting a cost estimate for next meeting. Mr. Templin informed the council the last shut off valve that the city replaced cost \$1,200 but that was during the winter. He figured it would cost approximately around \$800.00. The routine preventive maintenance proposals, if approved, would likely cause an increase to the base rates of both water and sewer.

#### **4. Consider Business Items**

**A. Nuisance Property** - Members of the council all felt significant progress has been made at the Berndt's resident and praised him for it. Prior to the meeting, Councilmembers Olson and Nelson, along with Mr. Bobby Berndt inspected the resident to see if it passed final inspection. Some things need to still be done before approval. The pile of concrete must be removed, a tractor needs to be parked in the back. A final inspection is set for October 25<sup>th</sup> hopefully the weather will cooperate so the pile of cement can be hauled away. It was suggested that he rake the lawn and remove the plastic that is embedded in the ground be removed. Mr. Berndt would like to have the abatement process completed. Once the abatement process is finished, Mr. Berndt will be sent a bill for expenses incurred by the city for the abatement process. He has a choice of reimbursing the city or have the expenses certified to the county. There was a brief discussion concerning the camper that is parked on the property. Mr. Berndt stated that his son is planning on staying in the camper two weekends a month and he will not dump sewage on the ground.

**B. Zoning Map** – put on hold until further notice

**C. Resolution 2016-26** authorizing the Purchase of Certain Property

Member Nelson introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE PURCHASE OF Lot -04, Block-02 of New Day Addition Part of SE 4 in the City of Bertha, Todd County, Minnesota for \$2,200.00 from Wm & Anjanette Mousseau.**

The motion for the adoption of the foregoing resolution was duly seconded by Member Hoemberg, and the motion passed unanimously.

The council requested that the City Clerk contact the city attorney and have an easement drawn up for the adjacent property owned by Russ Vandenheuvel for the next meeting. She will get the measurement from Mr. Vandenheuvel.

**D. Violation of Building Permit-** *Mayor Zimmerman stated that he received a call from the party and informed him that he just replaced the existing step.*

**5. Consider Consent Agenda – Action Required**

**Note:** The Consent Agenda listed those items of business which are considered to be routine which need no discussion. Consent items are acted upon by one motion. If discussion is desired by council, that item may be removed to an appropriate section of the regular agenda for discussion.

Mayor Zimmerman asked if there were any additions, corrections, deletions to be made to the Consent Agenda. Motion by Bowman, seconded by Nelson to approve the Consent Agenda as presented, with all members voting in favor. The following agenda items include the following:

- A. *Approval of the September 12, 2016 Regular Council Minutes*
- B. *Approval of September Disbursements & Authorize Issuance in accordance with the list provided including all electronic payments. Check #1 5651 Amy Ashbaugh-void, Pending Claims Karin Anderson (grantwriter) Check # 15685-\$1,000. & CE Solutions – Check #15686 - \$1,263.20 for EMT on-line training.*
- C. *Review bank correspondence – Bank Investment Statement*
- D. *Approval of Building Permit - 2016-09 – Todd Roberts to construct a 8X24 lean to Fence Application – 2016-10 – Robert Moller at 302 3<sup>rd</sup> Ave NE*
- E. *Resolution 2016-22, authorizing the Fire Department to apply for a FEMA grant under the 2016 Assistance to Firefighter Grant (AFG) with a minimal 5% match. The grant would be used to purchase air compressor, personal protective equipment and the cost of grantwriter.*
- F. *Approved Resolution 2016-16 accepting a grant for \$500.00 from Minnesota Energy Resources to purchase a gas meter for the Fire Department.*

**6. Committee Reports**

**None**

**7. Meeting/Conference/Correspondence**

**A. Resolution 2017-01 – review and discuss increasing some of service fees will decide at an upcoming meeting**

- B. Guide to New Residence** – a letter will be issued to all new residents when moving to town
- C.** Reviewed correspondence received from worker’s comp insurance
- D.** USDA letter – review only

**8. Adjournment**

There was no further business to come before the City Council, Member Nelson moved; Member Olson seconded the motion to adjourn. With all members in favor motion was carried. The meeting adjourned at 7:40 p.m.