

**CITY OF BERTHA
TODD COUNTY, MINNESOTA
REGULAR MEETING OF CITY OF BERTHA
HELD AT THE BERTHA COMMUNITY CENTER
MONDAY, SEPTEMBER 12, 2016**

Members Present: Zimmerman, Olson, Hoemberg, Nelson and Bowman
Staff Present: Clerk Umland, Public Works Templin & Police Berndt
Guest Present: Pete Wallner, Trinity Gruenberg, Marv Stokes, Gerald Berndt, Russ Vandenheugel, Mark Yates.

Declaring a quorum, Mayor Zimmerman called the meeting to order at 6:30 p.m. and the citizens recited the Pledge of Allegiance.

Public Comments: An opportunity for members of the public to address the City Council on items not on the current agenda. Items requiring Council action maybe deferred to staff or committee for research and future agenda, if needed. No one was present to address the council.

Public Hearing opened at 6:40 p.m.

Consider and hear testimony on special assessment against Gerald Berndt property for public health abatement. The proposed assessment is for \$1,278.00. A notice with the total incurred expense was sent to Mr. Berndt. The city council will adopt the resolution at their October meeting. The special assessment was for legal fees and court charges to abate public health nuisance conditions at the Mr. Berndt property to comply with City Code. Due to the lack of response by property owner to allow for a final inspection we cannot set a final dollar amount for the special assessment. Mr. Berndt was encouraged to set a date. Council member Olson & Nelson along with Police Berndt will do the final inspection once the date has been set. Closed the public hearing at 6:47 p.m. and the regular meeting continued.

4. Communications Reports

- A.** Enterprise Reports – August reports reviewed.
- B. Fire/Ambulance Reports – Mr.** Wallner gave a brief report on repairs being done to the fire equipment. The department has been awarded with two grants to help purchase SCBAs and a gas meter. He expressed that an additional \$30,000 will be needed in the fire department fund. He stated that they have one new recruit on the department that has gone through the application process which includes a background check. The next step will be for the new volunteer to enter into their training program that is required. A motion by Bowman and seconded by Nelson to approve Joshua Shesta as a new volunteer firefighter. The motion carried without a dissenting vote. The last item of discussion that was brought forth was if the city was interested in purchasing back a lot the city sold several years ago to Bill Mousseau. He has recently sold his home and was willing to sell the New Addition Lot back to the city. This lot is adjacent to the tractor pull track. Pete Wallner and Dennis Zimmerman will visit with the Mousseau's following the meeting tonight. They are asking \$2,200. for Lot 4 of the New Day Addition. Also, they want an easement drawn up for the lot that Russ Vandenheugel owns adjacent to the tractor pull lot. They use both of these lots during the tractor pull to turn around on.

Ambulance Report – The State of Minnesota has always had they own standards for training for EMT in the state. The state has recently gone with the National Registry Certification. This

organization has done what was necessary to establish, implement and maintain uniform requirements for the certification and recertification of emergency medical technicians. The volunteers will be required to take 20 hours training plus 20 hours computer on-line training. The fees for the National Registry are \$100.00 per person but will be offered to them at \$79.00 and will be good for two years. They are looking for some grant funds to help defray the cost of this training.

- C. Law Enforcement** – Mr. Berndt presented his August activity report. The monthly report showed the following violations for Bertha: 18-citizen calls, 3-citations, 3-warnings, 2-public assists, 1-investigation, 5 –assisted other agencies and 2 alarms. There was a brief discussion on dogs and nuisance property in the city limits. Mr. Berndt received a complaint on the parcel that Roger Schahn has purchased from Bertha Enterprise. There is various farm equipment and other items visible. Mr. Schahn requested that he be given one year to properly store his equipment. Previously, Roger Schahn was sent a nuisance letter about that piece of property. Mr. Berndt will pursue getting that parcel in compliance with the city code sooner. He was also asked to contact a commissioner about doing a walk through on the rest of the property that belongs to Bertha Enterprise that is currently tax-forfeited and check for any safety hazards.
- D. Public Works Report** – Mr. Templin supplied the council with his August activity report. Some of the highlights for the month were the completion of pavement on the designated streets, fix leaks at the sewer manhole, tried different chemicals for weed control around the city. Motion by Nelson, seconded by Hoemberg approving a larger fan (with light & timer) for the RV Shelter Building for \$320.00 to control moisture and prevent more building damage. Carried.
- E. Overview of September Agenda – review summary of the September Agenda.** The council suggested this is a good time to amend the current zoning map. Clerk Umland will check into making some changes to the current map and bring back information to next meeting.

5. Consider Business Items

- A. Nuisance Property** –Bobby Berndt will work with getting a date to have a final inspection done.
- B. Street Lights**-Mn Power & Light has been busy in other areas of the state due to storm damages.
- C. 2017 Preliminary Levy Adoption – Resolution 2016-19**

Councilmember Olson introduced the following resolution and moved for its adoption:

A Resolution Adopting the Preliminary 2017 Budget and Proposed 2016 Tax Levy for Taxes Collectible 2017.

BE IT RESOLVED, by the City Council of the City of Bertha, County of Todd, Minnesota that the following sum of money is levied for the current year, collectible in 2017, upon the taxable property in the City of Bertha, for the following purposes:

General	\$72,000.00
Fire	\$ 9,100.00
Street Improvements	\$40,000.00
Ambulance	<u>\$ 1,000.00</u>
Total	\$122,100.00

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Todd County, Minnesota.

Adopted and passed this 12th day of September, 2016.

Member Bowman seconded the foregoing motion and passed unanimously. A complete copy of the Resolution No. 2016-19 filed in the City of Bertha Minute Book.

Public Works Templin suggested budgeting for televising the sewer pipes. He was asked to bring some prices to the next meeting and check to see what type of warranty there is. It was suggested to budget \$30,000. for miscellaneous capital for the fire department.

6. Consider Consent Agenda – Action Required

Note: The Consent Agenda listed those items of business which are considered to be routine which need no discussion. Consent items are acted upon by one motion. If discussion is desired by council, that item may be removed to an appropriate section of the regular agenda for discussion.

Mayor Zimmerman asked if there were any additions, corrections, deletions to be made to the Consent Agenda. Item F was removed to the consent agenda. Motion by Nelson, seconded by Hoemberg and passed by unanimous vote to approve the consent agenda as amended, removing Item F, Resolution 2016-22 write-offs of uncollectible ambulance bills. The consent agenda included the following items:

- A. Approval of the August 8, 2016 Regular Council Minutes
- B. Approval of August Disbursement & Authorize Issuance in accordance with the list provided including all electronic payments. Check 5601 (Corner Market) was void due to a billing error from the store and was replaced by Check #5627.
- C. Review bank correspondence – Bank Investment Statement
- D. Prosecution Service Agreement – Approved entering into an agreement with Todd County Attorney’s Office to prosecute its misdemeanors, gross misdemeanors and ordinance violations. The contract rate for prosecution services will be \$900.00 for 2017 and authorize the City Clerk and Mayor to sign the contract.
- E. Consideration of Resolution 2016-24 CCY Participation. Authorizing participation in the Community Concern for Youth Program with Todd-Wadena Community Corrections with a \$245.00 contribution made during the year of 2017.
- F. Resolution 2016-22 – Item F removed from the agenda

7. Committee Reports

None

8. Meeting/Conference/Correspondence

A. Mn Board of Firefighter Training – Correspondence from MBFTE notifying the fire department was awarded, under the Round 9 training reimbursement program, the amount of \$2,800.00. Since we are members of NJPA Region 5 the department will also receive an additional award of \$155 per firefighter (\$2,170.00) in training reimbursements.

B. Resolution 2017-01 – Review only – to consider increasing some of the service fees and possibly adding additional liquor license fees if passed during the General Election. Clerk Umland will check with area cities what they charge campers to use their facilities.

- C. League of Mn Insurance – Review only
- D. Todd Soil & Water Conservation – Enviro-Fest
- E. Review upcoming meetings

Discussed sending out a letter to new residents summarizing some of the city ordinances and contact information for the city and organizations.

9. Adjournment

There was no further business to come before the City Council, Member Bowman moved; Member Hoemberg seconded the motion to adjourn. With all members in favor motion was carried. The meeting adjourned at 7:36 p.m.

