

**CITY OF BERTHA**  
**REGULAR MEETING OF THE CITY OF BERTHA**  
**HELD AT THE BERTHA COMMUNITY CENTER**  
**MONDAY, SEPTEMBER 9, 2013**

**Members Present:** Mayor Klebs, Councilmembers Zimmerman, Hoemberg, Hammond & Olson

**Staff Present:** Clerk Umland, Police Berndt & Public Works Templin

**Guest Present:** Pete Wallner, Marv Stokes, Ben Skaaland (Moore Engineering), Gerald Berndt,Carolynn Bisel, Kathy Kleen.

***SWEARING IN OF COUNCILMEMBER HOEMBERG***

A changing of the guard took place prior to the September Bertha City Council's regular meeting due to the appointment of Darrell Hoemberg at the August regular meeting . Member Hoemberg lifted his hand and took his oath of office administered by City Clerk Umland. He solemnly swore to support the Constitution of the United States, the Constitution of the State of Minnesota and to discharge faithfully his duties as Bertha City Council member. The oath of office is statutorily mandated process that must take place before elected officials can exercise their powers.

***Declaring a quorum, Mayor Klebs called the meeting to order at 7:00 p.m. and the citizens recited the Pledge of Allegiance.***

**Note:** The Consent Agenda listed those items of business which are considered to be routine and/or which need no discussion. Consent items are acted upon by one motion. If discussion is desired by council, that item may be moved to an appropriate section of the regular agenda for discussion.

**3. Consent Agenda**

Motion by Hammond , seconded by Hoemberg , and passed by unanimous vote to approve the consent agenda.

- A. Approval of the August 12, 2013 Regular Meeting Minutes
- B. Approved August Disbursements and Authorize Issuance in accordance with list provided.
- C. Reviewed August Financial Reports - Investments & Bank Statement
- D. Approved Resolution 2013-27 CCY contributions for 2014. The council was presented with a request from Todd Wadena Community Corrections to help fund the CCY Program for the year 2014. The amount requested from the City of Bertha is \$237.00 which is the same as 2013.
- E. Approved Zoning (Building) Permit 2013-07 – St. Paul Lutheran Church – to construct 24X30 wood garage attached to the present parsonage garage.
- F. Approved Temporary On-Sale Liquor License to the Bertha Relief Assoc. to sell beer during their September 14<sup>th</sup> tractor/truck pull at the designated area as submitted on the state application form. A copy of liquor liability insurance for the licensed period will be attached to the license.

**4. Public Comment**

No one was in attendance to address the council. Several complaints were received from citizens about stray cats. The council agreed that the ordinance states that only two or three cats are allowed at any one residence and must be licensed. The council will undertake an appropriate public awareness campaign in respect to the availability of cat traps for residents and actively promote that live traps will be set. The city will impound stray cats that are trapped and if the cat has no identifiable owner it will be humanely disposed of after a few days.

**5. Consider Business Items**

**A.** Ben Skaaland, Moore Engineering Inc., presented the council with the next pay request.  
**Approved Pay Request #20 which includes the following payments;**

**Motion by Zimmerman, seconded by member Hammond approving – Partial Payment #10 in the amount of \$19,414.95 to Blombeck Construction, Inc., for labor and materials, Change Order #3 (balancing change order to revise bid quantities to match installed quantities) decreased \$10,161.60 to contract with Blombeck Construction, Inc. see change order for more details, plus approved certificate of final completion (7/28/2013) contingent on USDA signing.**

Mr. Skaaland informed the council the final walk through with RD has been scheduled for Sept 18<sup>th</sup> at 11 a.m. The final walk through with MN Pollution Control has been set for Sept. 12<sup>th</sup> at 9:00 a.m.

**Motion by Zimmerman, seconded by Member Olson approving – Partial Payment #7 in the amount of \$23,750.00 to Maguire Iron, Inc., for labor and materials contingent on USDA signing.**

**B. Public Nuisance – Police Berndt**

On August 29<sup>th</sup>, 2013 the committee met at the Hydraulic Doctor place of business which is owned by Dean Klebs. The committee was all in attendance. The committee looked over the property and discussed the progress of the cleanup. Several photos of the current status of the site were taken. There was a list of items that Mr. Klebs wanted to keep on the property especially the motorhome and the old bus. The old bus is used for storage and currently licensed and operable. The motorhome is licensed but not operable. The council was in agreement that Mayor Klebs needs to remove the items parked by the northeast corner of the building. They felt that the equipment parked there creates a traffic hazard by the stop sign. They felt this would eliminate some of the complaints and don't want to deal with this issue again. They questioned the property at 220 Main St West. He suggested that Phase I was done and is waiting for the final report. Mr. Berndt had a list of citizen properties that needs to be cleaned up. A letter will be sent to the property owners informing them of the violations.

**C. Welcome Sign**

Clerk Umland will check into the cost of lettering for the big rock. Mr. Wallner will inquire about the rock he saw done and get back with us where it was.

**D. Resolution 2013-19**

Councilmember Zimmerman introduced the following resolution and moved for its adoption:

**A RESOLUTION ADOPTING THE PRELIMINARY 2014 BUDGET AND PROPOSED 2013 TAX LEVY FOR TAXES COLLECTIBLE 2014.**

**BE IT RESOLVED** by the City Council of the City of Bertha, County of Todd, Minnesota that the following sum of money is levied for the current year, collectible in 2014, upon the taxable property in the City of Bertha, for the following purpose:

General Purpose	\$73,000.
Fire Levy	\$ 8,500.
Ambulance Levy	\$ 1,000.

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Todd County, Minnesota.

Adopted and passed this 9<sup>th</sup> day of September, 2013.

Member Hammond seconded the foregoing motion and passed unanimously.

The council reviewed the letter from Stephan Nohava, owner of the Horizon Manor Apts., concerned about the deteriorating condition of the street abutting his property. The council briefly discussed the streets within the city that will need to be repaired in the near future. They will be getting some estimates on the cost to do different street improvements either from an engineer or Kobliska.

## **6. Communications Reports**

**A.** Reviewed the enterprise reports

**B. Fire/Ambulance Reports** – Chief Wallner did not have any business to share but informed the council of the upcoming tractor/truck pull scheduled for September 14<sup>th</sup>.

**C. Law Enforcement** –Police Chief Berndt was on hand to give his monthly report. His report included the following for the month of August. The report showed violations as follows: citations (4), warnings (8), arrests (1), public assists (5), citizen calls (26), investigations (5), assist other agencies (10) and alarms (1). All other business was covered under 5B.

**D. Public Works** – Supervisor Templin presented the public works report and explained some of the trouble spots. He will order a dumpster for the fall cleanup which the city residents can use.

Sewer rehab is scheduled for next week.

Working on trying to find a way to clean the debris out of the clarifier for final decommission.

Working on water meter replacements and installing reader pads on businesses.

Annual inspection was done by Thein Well.

A brief discussion on purchasing snow removal signs for the city. The council decided to hold off at the present time because of the cost of the signs and posts.

**E. Clerk Report – no business** – just reminded the council she would be on vacation the rest of the week.

## **7. Committee Report – No report still on partial disability**

## **8. Meeting/Conference/Correspondence**

**A. Bertha Wellness Center – Kathy Kleen**

Ms. Kleen gave an update on the progress of the Bertha Wellness Center. She presented a sketch of the proposed center. The committee is hoping for completion by the first of the new year. An informational meeting is scheduled for next month.

**B. Upcoming LMC Regional Meeting – Scheduled for October 9<sup>th</sup> in Wadena.**

**C. National Joint Powers Purchasing Agent Mini Conference on October 15<sup>th</sup>**

## **9. Adjournment**

There was no further business to come before the City Council. Councilmember Hammond moved, Member Olson seconded the motion to adjourn. With all members in favor motion was carried. The meeting adjourned at 9:35 p.m.