***CITY OF BERTHA***

***RGULAR MEETING OF THE CITY OF BERTHA***

***HELD AT THE BERTHA COMMUNITY CENTER***

***MONDAY, MAY 10, 2023***

***Members Present***: Mayor Nelson, Members Winkler, Bowman, Moller

***Member Absent:*** Member Gaudette

***Staff Present***: Clerk Umland, Amb./Gen - Brian Yates

***Guest Present:***  Pete Wallner, Amanda Hansen, Matt Cardinal, Mike Hubner,

Connie Trotter, Elliot Sandberg and Ben Harnack

***Declaring a quorum, Mayor Nelson called the regular meeting to order at 6:30 p.m. and the citizens recited the Pledge of Allegiance.***

***2. Approval of the Agenda:*** Motion by Member Winkler, seconded by Member Moller to approve the regular agenda with the addition of Item 9C-Clean Up Day, approved by a unanimous vote.

***3. Public Hearing –*** none scheduled

***4. Unscheduled Public Appearance:***

Elliot Sandberg addressed the council about the old mattress factory that once was owned by his family. He is interested in purchasing the building to start up a manufacturing business. He was informed at the present time the city acquired as tax forfeited property and must be used as public use.

Connie Trotter – addressed the council about a box of her items that was stored in the Community Center. She will check again to see if it is still stored there.

***5. Communications Reports***

***A. Review the March Enterprise Reports –*** No comments

***B. Public Safety Report-*** Mr. Cardinal gave a brief presentation of what is happening at the fire hall (5 calls) and the upcoming activities they have planned for Bertha Days. The department is waiting for approval on a new volunteer.

Ms. Hansen stated they had 22 calls. May 21-27 has been designated for National EMS Week. The department will be doing some community outreach. The crew will hold a potluck supper on Friday night.

***C. Law Enforcement Report –*** Todd County Sheriff Department provided the council with the April activity report that summarizes the 21 calls received in their department for Bertha: 1-accident Hit/Run, 1-fire, 1-juvenile, 1-search warrant, 1-animal complaint, 4-traffic stops and 11 miscellaneous.

***D. Public Works Report-***Mike Hubner (Advanced Utility Solutions) gave a brief presentation on the happenings of April. Mr. Hubner went over the PFAS Monitoring Report. He stated that the Department of Health suggested that the chlorine holding tanks be replaced by smaller units. He will check into replacing the old meters in the cities and have possibly replaced them with new ones that can be radio read. They then can be downloaded directly into the computer for billing. Mr. Wallner was surprised to get a bill from the city for almost $500.00 due to problems with his sewer at the store. He felt it was quite excessive for the time they were there. After visually inspecting both manholes, Mr. Hubner determined the main sewer line was functioning properly. So it was determined the problem existed between the building and main sewer line. Motion by Member Winkler, seconded by Member Bowman to disregard the bill from the city for $464.90. Carried.

Mr. Harlow provided a list of items that needed attention for the public works department. Mr. Harlow clearly stated his responsibility was only for mowing. He will provide the council with information from Midwest Machinery on lease agreements for lawnmowers for next meeting. Clerk Umland will contact Bertha Township about the township road to the sewer ponds that need repairs.

The Public Works Supervisor position is posted on Indeed and with MN Rural Water only 1 application has been received.

Professional Contract Operations for City of Bertha- The proposal for the type of contract operations for the water and sewer facility and infrastructure has been postponed until the June meeting.

**E. Clerk Review- review only**

**6. Consent Agenda – Action Required**

**Note: The Consent Agenda listed those items which are considered to be routine and/or which need no discussion. Consent Items are acted upon by one motion. If discussion is desired by council, that item may be moved to an appropriate section of the regular agenda for discussion.**

Mayor Nelson asked if there were any additions, deletions, or corrections to be made to the Consent Agenda. Motion by Member Moller, seconded by Member Bowman to accept the Consent Agenda as presented. Carried. The Consent Agenda included the following items;

1. Approval of the April 10, 2023 Regular Council Minutes, April 12, 2023 Board of Review Minutes and April 18, 2023 Special Council Minutes
2. Approval of the April Disbursements & Authorize Issuance in accordance with the list provided including all electronic payments plus May Check Nos. 90999 thru 91007in the amount of $9,380.41, Void Check No. 90823 to Auto Parts of Wadena in the amount of $61.56.
3. Review Bank Correspondence-Bank Statement & Investment Report
4. Resolution 2023-21 American Legion-Bertha Days Request- the American Legion Post # 366 is applying for a Charitable Gambling License for Bingo to be held at the Bertha Community Center on July 7th. That State of MN requires City approval for the license.
5. Consideration of approving application for temporary liquor license for the Bertha Firemen Relief Association for an event to be held on July 8th at the tractor pull. As required by State Statute, a City must approve a temporary liquor license that will be issued by the State of Minnesota.
6. Approved Fence Permit Application 2023-01

**7. Consider Business Items**

**A. Broadband – no update**

**B. Small Cities Development-** SCDP has completed the marketing flyer campaign in Hewitt to generate additional interest with some success. Bertha has received twelve applications to date:

2 projects are ready for construction

4 projects have selected bids and are completing construction contracts

1 is actively being bid

1 project is selecting contractors to bid

2 applications denied with 2 on the wait list

***C. Energy & Environment Plan-***on April 29th a city wide clean-up day was held. The total cost was $2,801.10 for the roll-off s and disposal of the items. It was decided to do another one prior to the 1st of July since we have funds available yet. Member Winkler will try to arrange another clean up day since there were residents turned away.

***D. Bollig Engineering*** – has scheduled a special needs assessment meeting for May 19th. Bollig staff will meet with Mike Hubner to tour facilities and gather pictures and data prior to the needs assessment meeting. At 2:30 p.m. the needs assessment meeting at the Bertha Community Center.

**8. Committee Reports A. Public Works Supervisor Position – has been re-advertised with MN Rural Water and Indeed**

**B. City Clerk Position –** interviews were done and the offers were declined. The position will be posted on Indeed again as a full-time position.

**9. Correspondence/Meeting/Conference**

**A.** Minnesota Energy Resources – Informational correspondence informing the city when the public hearings will be held concerning the rate increase.

B. Gambling- received two requests for donations both were granted $100.00 each to go into their funds. Motion by Member Nelson, seconded by Member Bowman to give a donation of $100.00 to each of the organizations that applied for gambling funds. Carried

1. Business Professionals of America

2. Prom Committee

***10. Adjournment***

There was no further business to come before the City Council. Member Bowman moved; Member Moller seconded the motion to adjourn. With all members in favor motion carried. The meeting adjourned at 7:55 pm.