***CITY OF BERTHA***

***RGULAR MEETING OF THE CITY OF BERTHA***

***HELD AT THE BERTHA COMMUNITY CENTER***

***MONDAY, NOVEMBER 14, 2022***

***Members Present***: Mayor Olson, Members Winkler, Captain, Nelson, and Hoffman

***Staff Present***: Clerk Umland,

***Guest Present:***  Pete Wallner, Brenda Roberts, Amanda Hansen, Brian Yates, Jerry Nelson and Ben Harnack.

***Declaring a quorum, Mayor Olson called the regular meeting to order at 6:30 p.m. and the citizens recited the Pledge of Allegiance.***

***Public Information Announcement-Canvassing of the 2022 Municipal General Election –Resolution 2022-38***

Clerk Umland presented the prepared Abstract of Votes Cast in the City of Berthas’ General Election held on November 8, 2022. She also provided the council with the official tabulator results for the Council’s review and inspection. Clerk Umland noted that due to the absentee votes now being taken care at the county level through an Absentee Ballot Board, the County prepared an abstract of the votes that includes the votes cast at the polling place as well as those done via an absentee ballot. Mayor Olson declared a tie between Tyler Hoffman and Mike Gaudette for the council seat number 2. Office of the Minnesota Secretary of State states in case of a tie vote, the canvassing board determines the winner by lot. The winner was chosen by a toss of a coin.

 Motion by Member Hoffman and seconded by Member Captain to approve Resolution 2022-38 certifying that there are no discrepancies in the Abstract for Votes Cast and direct the findings to be filed with the Auditor in the County of Todd. Motion carried.

**The official Abstract for Votes Cast in the City of Bertha as signed by the Council for filing at Todd County.**

 **For office of Mayor – Deb Nelson, 2 year-term Council – Shari Moller, 2-4 year-term Council – no fillings Leona Bowman won with 21 write-in votes, the other 4 year-term were tied with 8 write-in votes each between Mike Gaudette and Tyler Hoffman. A coin toss decided the winner of the second council seat which was won by Mike Gaudette.**

Issuance of Certificate of Election to newly elected members of the council will be issued upon receiving a signed copy of the Campaign Financial Report Certification Filing. This report indicated that the candidate did not receive contributions or made disbursements exceeding $750 in a calendar year.

3. ***Approval of the Agenda:*** Call for additions or deletions to the regular agenda. Member Nelson, made a motion and Member Winkler seconded to approve the agenda as presented. All in favor.

***4. Public Hearing: None***

***5. Unscheduled Public Appearance:*** No one in attendance addressed the council

***6. Communications Reports:***

 ***A. Review the September Enterprise Reports –*** No Comments

 B. ***Public Safety Reports - Chief*** Wallner informed the council the department recently had two fires. The department held two fundraisers in the last month that was well attended. Proceeds will go to help purchase 24 pagers with twelve going to both the fire department and the other twelve to the ambulance department. Director Hansen gave the monthly report which consisted of 23 runs and 3 no/loads. They were given 6 bags for the department.

 ***C. Law Enforcement Report-*** Todd County Sherriff Department provided the council with the October activity report that summarizes the 23 calls received in their department for Bertha: 1-burning complaint, 1-civil issue, 1-gas drive-off, 1-juvenvile issue, 2-public assist, 2-suicide threat/attempt, 1 traffic stop and 14 miscellaneous calls,

 ***D. Public Works Report –***Mr. Maland provided the council with his October activity report that summarizes work done within his department. His activity report included: completed discharging the ponds, snow equipment ready, repairs in community center and put away summer equipment. Mr. Maland was not in attendance at the meeting. Items of discussion – getting an ice skating rink (hold harmless agreement) by the tennis courts and if the snowplow was fixed.

 ***E. Clerk Review-*** for review only

***7. Consider the Consent Agenda – Action required***

 ***Note: The Consent Agenda listed those items which are considered to be routine and/or which need no discussion. Consent Items are acted upon by one motion. If discussion is desired by council, that item may be moved to an appropriate section of the regular agenda for discussion.***

Mayor Olson asked if there were any additions, deletions, or corrections to be made to the Consent Agenda. Motion by Member Nelson, seconded by Member Winkler to accept the consent agenda as presented. Carried. The consent agenda included the following items.

1. Approval of October 10,2022 Regular Council Minutes
2. Approval of October Disbursements & Authorize Issuance in accordance with the list provided including all electronic payments plus November Check Nos. 90628-90647 in the amount of $9,740.95.
3. Review Bank Correspondence – Bank Statement & Investment Report
4. Resolution 2022-49 Acknowledging a donation for the Bertha Ambulance Service for $2,000.00 to purchase equipment.
5. Resolution 2022-48 Authorizing the Bertha Ambulance Service to accept a donation from Todd –Wadena Electric Roundup Grant in the amount of $1, 000, 00 to help purchase pager.

**8. Consider Business Items**

 **A.** Broadband Communications – Member Hoffman gave a brief report on the status of the committee- extended accepting surveys until the end of November-only received around 400 so far.

 B. Small Cities Development Program- One project in Hewitt is close to being finished. Bertha & Hewitt are slowing down for a couple months with contractors finishing projects before winter. Bid requests will be sent out in January and February so the contractors can order materials and plan their spring schedules. Bertha currently has 8 projects at or near the bidding stage.

 C. Energy & Environment Plan – update from the meeting #2 on November 1st. a. Survey results discussion. b. Prioritization of goals and projects criteria, and process c. Goals & Projects related to each of the five areas: storm events, water, waste, land/food and energy. The next meeting is planned for December where we will begin to draft Environment & Energy Plan.

 D. Moore Engineering – Review the technical memorandum of the engineer’s preliminary opinion of probable cost to extend the sewer line. The scope of this project includes the approximate 2,200 feet of new sanitary sewer with manholes and sanitary sewer service extended to the right-of-way for future connection. Since, Central Ave is also CSAH roadway it will be more cost for the proposed alignment of the sewer main to be outside of the roadway and out into the ditch back slopes our boulevard areas to prevent the need to restore any payment on CSAH 23. The engineer’s preliminary cost of the total project is $349,893.00. No discussion at this time on any of the proposed projects.

 E. Lion’s Club Rental – Member Winkler expressed her opinion on how the city does the rental of the lion’s building should have a better system. They should be held more accountable –she has contacted the LMC on different items. There was a discussion on maintenance of the community center and who does what.

***9. Committee Reports***

 ***A. Personnel Committee-*** At the October meeting, it was decided to advertise for a part-time public works maintenance employee with up to 25 hours per week which could vary. The city received three applications for this position. One qualified person was selected to be interviewed. The committee recommended that the council approve Dennis Richter. Motion by Member Nelson, seconded by Member Winkler to hire Dennis Richter starting the next day at $17.00 per hour up to 25 hours per week which might vary. Carried.

***10. Correspondence/Meeting/Conference***

 A. Hilltop Regional Kitchen donation request – received correspondence from Hilltop Regional Kitchen to consider a donation to the Hilltop Regional Kitchen. The committee is asking each city to assist in the amount equal to $1.00 per resident, which is $507 for the City of Bertha. This will help the kitchen continue serving all residents in need of good nutrition and access to prepared meals. Motion by Member Nelson, seconded by Member Winkler to approve the request of $507 to Hilltop Regional Kitchen. Carried

 B. LMCIT Safety Group Program-correspondence received LMCIT letting the city know that their Board has approved a contract renewal with MMUA for regional Safety Group trainers. The training meetings will increase from $1,325. per meeting to $1,650. per meeting. LMCIT will continue to pay 55% of the cost with Sourcewell paying the remaining 45%.

Member Winkler asked about attending the elected leaders institute-Foundational Program. This program is designed to provide elected leaders with the nuts and bolts of city leadership. You can participate via a combination of online, on-demand courses which you complete at your own pace in addition there is a two-day in person program held in Mankato, Plymouth and Alexandria.

***11. Adjournment***

 There was no further business to come before the City Council. Member Winkler moved; Member Captain seconded the motion to adjourn. With all members in favor, motion was carried. The meeting adjourned at 7:45 p.m.